

# HOW TO REGISTER



NEW ZEALAND  
MASTERS GAMES™

CREATE A NEW  
ACCOUNT

CHOOSE YOUR  
PARTICIPATING  
CATEGORY

ENTER YOUR  
DETAILS

PICK YOUR PATH  
TO PLAY!

## **PATHWAY 1: INDIVIDUAL & PARTNER EVENTS ONLY** (E.G., TENNIS DOUBLES)

1. Select Your Registration Type i.e., Early Bird Registration, Standard, Late
2. Click "Next" at the bottom of the page.
3. A list of available Individual and Partner Sports will appear. *Note: Team sports 3 or more players) will not appear here in the Individual and Partner section. These must be entered by a Team Manager.*
4. Choose the sports you wish to participate in.
5. Click "Next" and complete the requirements for each selected sport.
6. If participating in a partner event (e.g., Tennis Doubles), click "+" to enter your details first and then click "+" to enter your partner's details (Name + Email Address) and pay for their sport registration.
7. Continue clicking "Next" to navigate through the registration process.
8. Complete your registration by making an optional charity donation and payment.
9. You will receive a confirmation email listing your sports. Use the link provided to add more sports later.

### **TO ADD ADDITIONAL SPORTS:**

1. Log in with your email address and password or by using the link provided in your confirmation email.
2. Select the additional sports you want to enter. *Note: Do not change or remove any already entered sports. Email [info@nzmg.com](mailto:info@nzmg.com) to make changes or remove sports.*
3. Continue clicking "Next" to navigate through the registration process.
4. On the payment page, the total will reflect any previous payments.

### **TO SEE YOUR TEAM SPORTS:**

At no point do you add a team sport (3 or more players) to your registration.

Team sports are entered by the Team Manager. You will only see your team sport entry in your confirmation email. For more information about your team sport, please contact your Team Manager. If you are the Team Manager select you registration type and 'I would also like to be a Team Manager' (See Pathway 3).

## **PATHWAY 2: TEAM MANAGER** (NOT PARTICIPATING IN SPORTS)

1. Select Team Manager Only
2. Click "Next" at the bottom of the page.
3. A list of available team sports (3 or more players) will appear.
4. Choose the sport for which you are creating a team.
5. Click "Next" and enter the required team information:
  - Team Name
  - Click "+" to add Teammate 1's Name + Email Address + Team Name (for matching)
  - Continue to click "+" to add more players or tick the "Teammate Name to be Confirmed" checkbox to add them later.
  - Continue clicking "Next" to navigate through the registration process.
6. Complete your registration by making an optional charity donation and submitting the team entry payment.
7. Each teammate will receive an email link to pay their own Games registration fee (and add more sports if desired).
8. Players already registered for the Games/ other sports do not need to register again or add this team sports.

## **PATHWAY 3: TEAM MANAGER** (PARTICIPATING IN SPORTS)

1. Select the age and sex category your Team is competing in.
2. Select you registration type and 'I would also like to be a Team Manager'.
3. Click "Next" at the bottom of the page.
4. A list of available Individual and Partner Sports will appear.
5. Choose the Individual or Partner sports you wish to participate in (if applicable).
6. Click "Next"
7. A list of available team sports (3 or more players) will appear.
8. Choose the sport for which you are creating a team.
9. Click "Next" and enter the required team information:
  - Team Name
  - If you wish to play in the team, enter yourself as Teammate 1.
  - Click "+" to add Teammate 1's Name + Email Address + Team Name (for matching)
  - Continue clicking "+" to add more players or tick the "Teammate Name to be Confirmed" checkbox to add them later.
10. Continue clicking "Next" to navigate through the registration process.
11. Complete your registration by making an optional charity donation and submitting the team entry payment.
12. Each teammate will receive an email link to pay their own registration fee (and add more sports if desired). Players already registered for other sports do not need to register again for team sports.

### **TO ADD ADDITIONAL PLAYERS:**

1. Log in with your email address and password or by using the link provided in your confirmation email.
2. Click "Next" to return to the Team Sport section. *Note: Do not change or remove any already entered sports. Email [info@nzmg.com](mailto:info@nzmg.com) to make changes or remove sports.*
3. Add the additional teammates' Name + Email Address + Team Name.
4. Continue clicking "Next" to navigate through the registration process.
5. On the payment page, the total will reflect any previous payments.

### **STILL STUCK?**

Email us on [info@nzmg.com](mailto:info@nzmg.com) and we'll in touch to help you with your registration.

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